



**Unapproved Minutes Draft**

## **Regular City of Athol City Council Meeting**

Held in the Council Room in City Hall

**Tuesday, July 17, 2018**

**7:00pm Regular Council Meeting**

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**Mayor Wachter called meeting to order: 7:00 P.M** Visitors please sign in.

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL** Present: Mayor Wachter; Councilwoman Zichko; Councilman Hill; Councilman McDaniel; Councilman Spencer; Public Works, Mark Mitchell; : Clerk/Treasurer, Lori Yarbrough-(in Boise); City Planner, Rand Wichman; and City Attorney, J. Cafferty.

### **REPORTS:**

**TREASURY REPORT**-Lori submitted written report and read the following ending balances: STCU Checking = \$69,544.95; STCU Savings = \$55,792.11; LGIP = \$622,794.17; Misc. income of \$26,483.53 was Shane \$50 & Josh's \$712.06 regular insurance premiums, Wolfinger restitution of \$290.00, Fatbeam invoice \$427.97, fax of \$3.50 & CCATT Bonus \$25k. Councilman McDaniel did ask the attorney if once Sally is out of jail, does the city need to do anything annually or so to ensure her payments for the restitution owed to the city. Attorney will look into. **3<sup>rd</sup> Quarter Financial Statement review**- Lori gave the council a final copy as the one used at the budget meeting was done before the bank statements came in and there were a few adjustments for transactions. It will be posted to the city's website and available in city hall if anyone else wants a copy.

**WATER REPORT**-Lori submitted written report. May usage = 4,852,600 gal. (haulers 285,100) & **June usage = 6,203,700 gal. (haulers 286,000)**; Mayor reminded that additional water was used by fire dept to burn down the old ray's place. Late fees this month, approximately 47 getting the fee and 13 accounts 60+ past due.

**PLANNER REPORT**-Written report submitted, by Rand and he recapped it as follows and acknowledged that he did not get a report done and to council last month as he was out of town: There has been just a few small building location permits, nothing real concerning there. The Crossings at Athol- the developer still is continuing to work on infrastructure issues. Work on the pump house should be completed soon. We will discuss the financial guarantee later this evening. Rand shared his preference for amendments in the city ordinances in zoning and PUD standards to be done for the city, but to be paid for by the Active West Developer, Dennis. A basic reimbursement agreement before they submit an application, he feels it's a more direct path. Council seemed ok, once it was clarified that this is completely done on the city's behalf. This does not obligate the council to any approval in the future to Active West or any other project or developer. Code Enforcement- Gary Fast to discuss the recent notice of violation and status on how to move forward at his site. His 45 days are up and ready to records, as to date there is still no discernable progress. Mr. Fast was present and interjected that he'd like more time. Rand asked council for some direction on how he should proceed: continue with pressure; schedule a revocation hearing – to revoke the 2012 approval of a campground; which includes full notice and a public hearing; or give him more time for a resolution. Mayor asked the council if they had any thoughts: councilman spencer asked if or what gains have been made already to date- they have only met once? Councilman McDaniel wants to see us move forward just as we have with any other properties, like D Holmes, treating them all the same. Hester Zone change – an

*NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*

application has been received to change the current zoning of light industrial to residential for several parcels near Grove Ave and railroad street. A public hearing has been set for August 21<sup>st</sup> at 7pm regular council meeting. Comprehensive Plan – open house only 2 citizens that showed up, so not very successful. We now are considering having a table at Athol Daze or even another date for one more open house in September.

### **ACTION ITEMS:**

#### **1. APPROVAL OF THE July 3<sup>rd</sup> REGULAR MEETING MINUTES & Budget workshop:**

**Motion by McDaniel, seconded by Spencer that we approve the last regular meeting on the 3<sup>rd</sup>, minutes without amendments. \*DISCUSSION All in favor- Motion passed.**

**2.APPROVAL OF BILLS AS SUBMITTED: Motion by Hill, 2<sup>nd</sup> by Zichko to approve paying July bills as submitted without amendments. \*DISCUSSION-All in favor- Motion passed.**

**3.APPROVAL of Engagement letter for Anderson Bros to perform the FY2018 audit. Motion by McDaniel, seconded by Zichko that we approve to use Anderson Bros and authorize the Mayors signature for Anderson Bros to conduct the FY2018 Audit, not to exceed \$6,700. \*DISCUSSION All in favor- Motion passed.**

**4. APPROVAL to enter into a Trail maintenance agreement with Idaho Transportation department and BID approval: Motion by Spencer, seconded by McDaniel that we agree to enter into agreement with ITD for the completion of the trail from Hwy 95 and Hwy 54, along Hwy 54 to the Super 1 Foods lot/trail. Understanding that all maintenance is up to the city and that ITD will reimburse the city with a onetime amount of \$10,000.00. \*DISCUSSION about the city having a policy etc. on trial maintenance and insurance. Roll Call Vote: Councilman Spencer -yes; Councilman Hill -yes; Councilman McDaniel -yes; and Councilwoman Zichko -yes; Motion Passed.**

**5. APPROVAL/DISCUSSION/DIRECTION of a Right of Way Vacation / Water line Easement for the end of 2<sup>nd</sup> Street, just past Menser. -Rand : After a brief discussion, the planner said he would go back and get some round figures for costs and a detail list of options and present to council, so they can make a more informed decision. ITEM TABLED TILL AUGUST 21<sup>st</sup>, 2018.**

**6.APPROVAL/DISCUSSION to contract with Panhandle Area Council (PAC) to help the City on an Income Survey, not to exceed \$2,500 plus reimbursable expenses and authorize the Mayors signature. This is needed in order for the city to qualify to apply for Community Development Block Grant (CDBG) of up to \$500,000 that could make a difference of around \$5.00 a month savings on the water billings in the future for citizens: Motion by McDaniel, seconded by Hill to contract with Panhandle Area Council (PAC) to provide assistance to the City on an Income Survey, not to exceed \$2,500 plus reimbursable expenses and authorize the Mayors signature on said contract. \*DISCUSSION Roll Call Vote: Councilman Spencer -yes; Councilman Hill -yes; Councilman McDaniel -yes; and Councilwoman Zichko -yes; Motion Passed.**

**7.APPROVAL/DISCUSSION for the City's acceptance of Cemetery donation by Doris J Moorhead Estate (Puckett) and authorize the mayor's signature to accept. -Mayor Motion by McDaniel, seconded by Zichko that we accept the cash donation from the Doris J Moorhead Estate (Puckett) and authorize the Mayor's signature to accept the funds on behalf of the city. All in favor, motion passed.**

**8.APPROVAL/DISCUSSION/Review status of water system improvements for HJ Grathol development; consider extension of financial guarantee. – Mayor Wachter shared his concerns with how things have not gone as smoothly, and a number of little things have not been done to our standards or expectations. The performance bond allows for the 31<sup>st</sup> to have the items completed. Rand wanted to know if**

the council is inclined to give an extension to the developer or what direction, developer asked about being allowed to finish this in the next phase. Councilman Spencer says his opinion is not extensions, just get it done- just feels like its been one thing after another. We expect them to live up to the agreement.

**OTHER BUSINESS:**

**1. Discussion on the Athol Daze updates- Lori:** *20 Vendors of which 3 or 4 are food, Rudy’s Classic Car Show is officially going to be held next to the community center building on the west side, next to where the Lawn Mower races will be held on 1<sup>st</sup> street; donations for live auction; t-shirt sponsors; parade-permits; Cloverkids 4H joining with another Roots & Boots 4H to host the \$0.25 games; etc. New this year the grandmothers trying to actively get more children involved in the parade- this year one of their members, Marion and her daughter Kelly Rice, have donated more than 10 tickets to have a drawing for every child in the parade to possible win a Silverwood ticket.*

**CHAMBER OF COMMERCE UPDATE-** President of the Chamber, Janet Ellis, spoke and shared the following information: Tickets now on sale for the 50/50 raffle only 100 tickets to be sold at \$20 each, get your before they are all gone. Winner gets half the money and will be drawn at Athol Daze. The chamber is planning to have a booth at Athol Daze as well as be in the parade again this year. Any monies and funds raised from the raffle, yard sale and virtual bake sale will be used toward this years annual Tree Lighting Festival. They will also again host a Veterans Appreciate day at Carewood Coffee. They have recently gotten a few new members, including the Athol Medicine Man.

**PUBLIC COMMENTS:** None

**ANNOUNCEMENTS City Council – Councilwoman Zichko-** the next neighborhood watch meeting is at 6pm on Wednesday 18th. **Councilman Spencer** – shared the Farmer’s market is getting some good vendors BBQ pig legs and such come check it out, every Friday. **Councilman Hill-** Might be a good idea to identify some better rules or guidance on future cemetery rules in general and how to deal with past transactions and lack of paperwork. Also, wanted to have a limit on our permits- which the response was that we are now doing that, but it wasn’t don’t previously. This has been and ongoing thing.

**City Staff- Lori- 1)** gave a reminder the next Athol Daze planning meeting coming up on July 19<sup>th</sup> at 1:00pm. 2) III-A newsletter for all the council, and some changes in our benefits going forward. **Mark-** Looks like the 26<sup>th</sup> of July a Thursday and Friday we will get the street paving fixes done instead of this week. **Mayor Wachter-** none.

**ADJOURNMENT at 9:17pm**

**ATTEST:**

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**Bob Wachter, Mayor**

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**Lori Yarbrough, City Clerk/Treasurer**

Approved at Council on